

# DTE Organising Committee of the Board Meeting

## Minutes 5/2/2015

Present: Miki Shapiro (MS), Hagai Erman (HE), Steve Poynton (SP), Matt English (MI), Peter Cruise (PC), Carly Rothchild (CR), Sage Lian (SL), David Cruise (DC), Kate Shapiro (KS), John Gray (JG), Elle Brogan (EB), Murray Ross (MR), Peter Silent Night (SN).

Members present requesting online minutes anonymity: Les Spencer (LS)

**Meeting Opened: 22:30**

**Agenda: Collate and Decide on Publish Items for the GM**

Agenda Items lodged:

### **Ian Hales:**

Correspondence read and added to agenda items

SP: Advising Ian Hales may have removed his suggestions. To confirm.

### **Les Spencer**

Correspondence read and added to agenda items

### **Jen Edge**

Correspondence read and added to agenda items

### **Laurie Stanton**

Correspondence read and added to agenda items

### **Jarek Luszpinski**

Correspondence read and added to agenda items

### **Hagai Erman**

Correspondence noted and added to agenda items.

HE spoke to motion requested for containers. Item noted, detailed discussion of motion deferred to General Meeting.

## Motions

DC to formulate/compile

- List of motions requested, subject to SP checking with Ian Hales whether his request is valid.
- List of discussion items

Agreed by consensus

Meeting closed 22:50

—

Correspondence:

- Perfmacroft Co-Op (DTE is shareholder) requesting \$700 annual levy and commitment
- Shire of Murray (byladnds) - \$432.22 for third installment rates
- State water invoice 172.85
- CERES \$400 rent. DC to enquire.
- Origin Energy - credit \$93.11cr on account.
- Telstra bill \$26.99 for mobile phone.
- Letters to directors with items proposed for GM - delegated to organising committee.

Motion: approve all bills be paid.

Moved: DC  
Seconded: KS  
Passed by consensus

Title: Project Bee.

\* HE: 9 groups on site:

Toilet team 5-6

Cooking circle 3-4

Aboriginal - Elle

Mechanical - Richard

Asbestos Team

Arts village team

Mapping team

Fire team (Malcolm)

Site coordinator (Sage)

Each time has own budget for food and fuel

Hagai coordinating all project coordinators.

Dates: thurs - mon. Afterward -> asbestos work.

Title: Toilet Budget.

\* HE: Toilet team completed a budget.

\* Sewage to market

\* Sewage to workers kitchen

\* Piglets (old fire truck)

\* Vehicle with high pressure to clean toilets.

\* Budget \$21,590.

Included: TP, Digging holes (more holes than in the past - 40 vs 26), urinals, Hand washing facilities, maintenance truck, Operational manual, Hagai tabled budget copy.

\* Concern raised by Simon re health and safety.

Motion: Pass budget per proposal

Moved: MS

Seconded:

—

Titles: Correspondence

\* Postcard from confester in support of the continuation of contest

\* CWS Country waste \$320.85

\* Receipt from Anglicare for ConFab \$495

- \* Telstra bills: \$10cr, \$101cr
- \* Letter from TBT re Bank Statements
- \* Notices of evaluation: Lot51: \$125k 259 hectares, Lot1: \$100k, 129.5 hectares
- \* Email from Scouse requesting money for printer
- \* Request for reimbursement from Murry Ross for DTE-related expenses: \$453.22
- \* Peter Hall mail request agisting cattle on site.

---

Title: Printer for Scouse

\*

\*

Motion: Grant scouse with budget approval for the purpose of buying the laser printer/scanner per the email request up to \$350.

Moved by: KS

Seconded by: MR

---

Title: Murry Ross Request for reimbursement from Murry Ross for DTE-related expenses: \$453.22

Motion: approve budget

Moved: KS

Seconded: DC

---

Title: Meeting Recording Process

Discussion Points:

- \* SP proposed minutes be recorded
- \* Sensitive issues would get recording paused
- \* Minute-taker will record time of each agenda item

Motion: Meeting audio will henceforth be recorded, Sensitive issues would get recording paused Minute-taker will record time of each agenda item .

Moved by: SP

Seconded by: MS

Passed by consensus

---

20:45

Title: Online Process

- \* DC proposed board uses a process of exchange of documents between meetings.
- \* SB clarified this is only in case of urgency
- \* 5 director "yes" votes and zero "no" votes required to pass urgent resolution by email.

Motion: In the case of urgent matters, 5 director "yes" votes and zero "no" votes will be required to pass a resolution between meetings. The motion is to be raised at the subsequent director's meeting for ratification.

A written record of the communication should be able to be provided for the ratification if required.

Moved by: KS

Seconded by: MR

Passed by consensus

—

21:11

Title: Site Access

\*

Motion: - Minimum 2 people on site unless specifically agreed to

by directors - email to directors to notify intended site visit and purpose of visit, and names of people for visit. - if keys required for containers etc. Should be

included in request.

- If any director opposes access, then discussed at

meeting

- Any budget required for the site visit must be

approved by a majority of directors

- Follow up report stating work went ok, variations on

plan (who attended) and any problems that arised.

Motion: Site access process involve:

- To be requested by contacting a director and require a minimum of 3 "yes" votes and zero "no" votes.

- To require a minimum of 2 people to access site, exceptions requiring at least 7 directors.

- Each site visit to require a written report.

- All people on site without permit to be regarded as present on premises without permission.

Moved by: MR

Seconded by: MS

Passed by consensus

—

9:44

Titles: Bills process & mailbox

\* Key currently held by DC

\* All directors should have a key

Motion: Each director to receive a key to the PO box. DC to produce 6 additional keys and has budget approval to do so.

Moved by: KS

Seconded by: MS

Passed by consensus.

21:48

Title: Emergency Management Enu

Motion: Named individuals for the Emergency Management team hereby named as:

Fire Coordinator - Malcolm Matthews

1st Aid - Mike Kennedy

Wellbeing - Colin John

Site Safety - Steve Poynton

MIP - Kate Shapiro

Moved by: Steve Poynton

Seconded by: Murray Ross

Passed by consensus

—

21:51

Title: Asbestos

\* Steve advised contractors provided quote - \$90/hr, estimated at one day's work for two people.

\* No full clarity until professional is on site.

\* If quantity exceeds 10 square meters, further permits are required

Motion: Approval to be given to SP and DC to lease with appropriate asbestos removal agent to carry out asbestos removal from site ASAP.

Moved by: DC

Seconded by: KS

Passed by consensus

22:03

Title: ConFab

\* ConFab organisers approached DTE through email requiring urgent assistance to allow the ConFab event.

\* ConFab organisers required approval of the board to rent alternative premises

\* ConFab organisers required approval to spend \$150 on blinds

Request approved by all seven directors by email or phone.

22:06

Title: Thank You Process

Motion: Thank you process to be delegated to thank You team, presently to be headed by Julie and represented by Miki in DM.

Moved by: Kate Shapiro

Seconded: MS  
Passed by consensus

22:11

Title: Murry Ross

- \* Great walls - been to Shepa, modified and sent back
- \* Gravel - in process; estimate may be x2 to x4 of original estimate
- \* Fire Trucks - moved to Deniliquin,
- \* Autolocks on great walls - possible safety issue
- \* Cattle on site - Peter Hall put in a requisition for cattle on bylands.
- \* Rabbit Control at Moulamein

Motion: MR to pursue matter in detail with Peter Hall and provide a written report to directors.

Moved by: Kate Shapiro

Seconded by: MR

Passed by concensus

Motion: MR & rabbit team to go onsite and investigate severity of Rabbit issue.

Moved by: KS

Seconded by: MR

Passed by consensus

Motion: MR to conduct service on great walls, liasing with Malcolm Matthews regarding repairs or further requirements.

Moved by: KS

Seconded by: MS

Passed by concensus

22:32

Title: Fire

Discussion Points

- \* Malcolm & Team EMU require emails of past members of CIT team. Carol can be contacted for further detail.
- \* Rhino tank needs to be drained so fire fittings can be put in place. To require ~40 hours.

22::54

Title: Sale of ice -

- \* Proposed ice be
- \* Having fire team and/or local RFS team do the ice run

EMU lease with S/C for ice process to be done by EMU.

22:58

Title: Tickets

\* KS producing content - verbal for ticket.

\* Discussion to continue on email.

23:00

Title: Budget for trolley wheels for Robert

Motion: Approve \$250 to RH for trolley maintenance for 15 working trolleys

Moved by: KS

Seconded by: MR

Objections:

22: Tabling Agenda Items Ahead of Meeting

Motion: Agenda items to be submitted to [directors@dte.org.au](mailto:directors@dte.org.au) up to 48 hours ahead of the meeting. Miki to compile.

Moved: KS

Seconded: MR

23: Mobile phone budgets

Deferred

23: Meeting hours

Deferred

Meeting closed 23:06